# COME GROW WITH US





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#### Benefits Summary:

JX offers one of the most comprehensive benefits packages in the industry.

We provide benefit choices designed to suit our Associates' needs and the needs of their families. Below is a list of benefits offered to full-time Associates:

- Medical Insurance Multiple plan options including HSA
- Dental Insurance Multiple plan options
- Vision Insurance
- Company Provided Life Insurance Additional life insurance available
- Short-term Disability 100% paid for by the company
- Long-term Disability
- 401K Retirement Plan A tax deferred plan allowing you to save for retirement with company match
- Tuition Reimbursement for job related courses Available after 1 year of service
- Paid Holidays
- Paid Vacation Days
- Employee Assistance Program –
  Confidential program that allows Associates
  and/or their family members access to
  free counseling



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# WORKING AT A JX TRUCK CENTER





YOUR SOURCE FOR TRANSPORTATION SOLUTIONS

ILLINOIS • INDIANA MICHIGAN • WISCONSIN

## Parts Department

With a network of 17 stores, our customers have full access to a complete collection of Peterbilt, Volvo, Hino, and over 200 other OEM parts vendors. Our factory-trained parts team possesses the knowledge of heavy- and medium-duty parts to accurately determine our customer's needs.

The Parts Manager is responsible for supervising and directing all parts sales. As the head of each branch's Parts Department, the Parts Manager guides outside and counter sales. They also supervise shipping, receiving and inventory maintenance.

Parts Counter Representatives are the face-to-face contact for JX customers. This position is responsible for processing all parts requests, including those from customers and internal parts orders.

The Warehouse Coordinator is the "engine" of our Parts Department. They are responsible for organizing and maintaining the parts warehouse and inventory.

Delivery Drivers transport parts from our dealerships directly to customers. More than just a driver, they interact daily with longstanding customers in the field and build relationships with businesses on their route.

### Service Department

The JX Service Department understands that when our customers aren't moving, they aren't making money. That's why we aim to get them back on the road ASAP.

Our Service Manager oversees each member of the Service Department, while the

Service Advisor guides the daily work assignments of each mechanic and is the main point of contact for customers. Being a Service Advisor demands exceptional customer service skills. This role is the face of the Service Department and communicates

## WHY JX?



Family owned and operated since 1970, JX is known for setting the standard of excellence in truck sales and service. Now, in our 47th year, we've grown to encompass nineteen dealerships, finance, full-service leasing, rental and graphics services. In that same time period, we have grown from 5 Associates to over 900.

JX is not only a great place to work, it cultivates an environment that fosters growth and learning. We consider our Associates to be family.

That's why we're willing to invest in your career by providing the incentive, training and tools to help you

YOUR SOURCE FOR **TRANSPORTATION SOLUTIONS** 

messages between the shop and the customer.

Service Technicians are a group of diesel mechanics from entry level to expert who work together to maintain and repair heavy- and medium-duty trucks.

The Shop Helper works with the Parts Department and Service Technicians to ensure the shop is in working order. They are responsible for moving trucks as needed and assisting mechanics with preparation and cleanup. These individuals are seeking growth within JX and are eager to learn.

#### Administration

Behind every top performer is a strong support system. Each of our branches have a network of administrative staff supporting the overall wellbeing of each location.

The General Manager and Operations Manager direct all the moving parts at the branch level, in order to provide the best possible customer experience. They are responsible for meeting established branch goals and ensuring the branch meets the JX Brand Standards. The General Manager also partners with the sales department to set goals and plan customer events. At the right hand of the General Manager is the Branch Coordinator. They touch all the different areas at the branch, including sales and corporate interaction.

At the forefront of every JX location is the Administrative Assistant. Each receptionist handles the day-to-day administrative tasks, including fielding phone calls, caring for branch space and directing customers to the

appropriate departments.